

Kanegasaki Sister City Committee
Business Meeting Minutes
March 1, 2011
4:00 PM Senior Center Alice Dowd Lounge

Members Present: Denise Boyd, Florence Boynton, Jule Dupre (Acting Chair), Byron Koh (Secretary), Helen MacMellon, Nancy Pagano

Members Absent: Bill Hutchinson, Stephanie Joyce, Aaron Kropf, Kathy Woods, Masalski, Amy Springer

Treasurer's Report: Florence reported that the Committee's balance is: \$1116, 82.

Planning for March 23-27 Visit of the Kanegasaki Middle School Children

- We agreed that increased circulation of e-mails within the Committee would help planning. It was suggested that Kanegasaki emails be sent to Amy and Nancy and Nancy will forward them to KSCC members.
- WEDNESDAY— Denise presented a draft schedule of the visit and outlined her plans for their arrival at Town Hall. Arrival: The Kanegasaki group (16 students and four chaperones (one is a Kanegasaki travel agent) will arrive at Town Hall approximately at noon and leave their bags in the Town Room. (Denise will greet them.) The group will then walk over to the Bangs where they will have a pizza lunch. The Senior Center's van, driven by Assistant Fire Chief Lindsay Stromgren, will be used to give a town tour. Nancy and Denise (Yuko?) will accompany the group. A car may be needed additionally. The Welcome Reception will begin at approximately 4:00 PM in the Town Room of Town Hall; Nancy, Florence and Jule will be working together on this. Helen will bring refreshments, Nancy will provide a tablecloth, cups, and napkins. All members are encouraged to attend. The Town Manager, Amy and possible one or more members of the SB will attend. Following the reception Nancy (and ?) will drive the chaperones to the University Lodge to leave their bags and freshen up and then will pick them up for dinner at the Pub. (Denise, Nancy, Florence and Yuko will attend....other KSCC members are welcome.)
- THURSDAY A problem with logistics and personnel due to the MCAS testing at the Middle School was solved after a lengthy discussion with Denise. (The Kanegasaki students cannot be in the school during the testing and Denise must stay at the school while the tests are administered.) Helen will pick up the chaperones at 7:30 AM to bring them to the Bangs. Denise will arrange for a taxi van to pick the students up shortly after the buses arrive in the AM and they will be taken to the Bangs Center where they will meet Nancy and the chaperones. Donut holes and cider will be served (Jule will provide) from 7:30-8:45 AM. Next, a school bus will take the children from Bangs first to the Eric Carle Museum and then to Atkins before they return to the Middle School at 1 PM. Nancy (and Yuko?) will accompany the group on tour. Jule will accompany the Kanegasaki person interested in Emily Dickinson to associated places of interest. From 1:15-2:30 Yuko's UMass students who are studying Japanese will meet with the Kanegasaki students at the Middle School. When the school day is over and the children return to their host families, Denise will take the chaperones back to their hotel for a break. A potluck for the chaperones and KSCC members and their guests that evening will be held at Nancy's home at 24 Greenleaves Drive in Amherst at 6 PM. Those who wish to attend should contact Nancy to work out what they will bring. Denise will provide transportation to and from the dinner for the chaperones.
- FRIDAY Denise takes care of everything during the day. Dinner for the chaperones will be at 6 PM at Bertucci's. KSCC members should contact Denise if they wish to attend—so far Nancy, Helen and Florence will be there. We agreed that separate checks for members will be best. Also the alcohol and meals for chaperones should be on separate bills.

- SATURDAY, Nancy will sightsee with the chaperones and drop them off afterward at the bowling alley in Northampton; Denise will return them to Amherst. The Farewell Dinner is scheduled for 6:00 PM at the High School cafeteria. All members are encouraged to attend. Jule and Carl will help set up.

NEXT MEETING: April 27, 2011 at 4 PM in the ALICE DOWD LOUNGE

ADJOURNMENT: 5:25 PM

**RESPECTFULLY SUBMITTED BY BYRON KOH, SECRETARY WITH
CONTRIBUTIONS FROM NANCY PAGANO**